PSU student information system staff have or will be receiving the message below related to address changes occurring in advance of the transition to Infinite Campus. PSU staff need to coordinate the update of student addresses to assure they have valid addresses and to eliminate large numbers of minor discrepancies (such as one student having "1000 Main Street" and their emergency contact having "1000 Mainstreet" and their sibling having "1000 N Main Street").

Note: If an upload of student information contains a new address, however small the change, TIMS will view this as a change of address for that student. **ALWAYS perform a backup prior to doing an UPSTU.**

Data Conversion and Address Validation

Address verification and validation are critical for the data conversion in Infinite Campus. As PSUs work to clean up addresses, they should collaborate with the transportation department to ensure the address changes won't disrupt the current bus route information.

When updated student information is loaded into the school bus routing system, any change in street address will remove a student from their bus route pending reassignment. To minimize disruption please coordinate closely with the transportation department and use valid County GIS map addresses. Google Maps, OpenStreetMap, and other consumer mapping applications are more likely to provide invalid addresses in most PSUs.

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